

Instructions for Completing the Customs Power of Attorney

Step #	Description
1	Check the appropriate block indicating the type of organization: Individual, Partnership, Corporation, Sole Proprietor, LLC
2	Enter the company's Federal Tax ID or IRS number in the indicated field <ol style="list-style-type: none">Individuals will fill in their social security numberUS Customs will require IRS verification of the information on the Customs Power of AttorneyIndividuals must provide a copy of their social security number and a form of photo identification (driver's license or passport)
3	Enter the DBA, if applicable
4	Enter the name of the organization - <ol style="list-style-type: none">Corporation or LLC - Enter the complete legal name of the corporation as shown in the Articles of Incorporation. This should exactly match what the IRS has in their records.Partnership or Limited Partnership – Enter the full name of each partner and the business name of the partnership – fill in the top portion of the second page of the POA as it pertains to partnershipsSole Proprietorship – Enter the full name of the individual operating as a Sole Proprietorship and the business name under which business is transactedIndividual- Enter the full name (First, Middle, Last) of the individual
5	Enter the type of business – Corporation, LLC, Partnership, ect.
5	Enter the State Corporation of the state in which the organization holds a business license
6	Enter the physical address of the company or individual – this should match IRS records exactly. PO Boxes are not permitted.
7	Enter the name of the organization as it appears in #3 above
8	Signature of the person executing the Power of Attorney – <ol style="list-style-type: none">Type or Print the full name of the person who executed the POA next to the signatureCorporation – must be signed by an Officer of the company with appropriate authority – typically President, Vice President, or Secretary. A manager, general manager, or supervisor is not an acceptable signature by law.For an LLC – an authorized official must sign the Power of Attorney, and by doing so is certifying that they have been given such authority under the Articles or Bylaws of the company
9	Title of the Officer or Authorized Individual who has signed the Power of Attorney
10	Date the Power of Attorney has been executed

CUSTOMS POWER OF ATTORNEY

And Acknowledgement of Terms and Conditions

Check appropriate box: (1)

1

INDIVIDUAL

PARTNERSHIP

CORPORATION I.R.S./EIN #:

SOLE PROPRIETORSHIP

LIMITED LIABILITY COMPANY

2

I.R.S./EIN# (2) _____

3

DBA (IF APPLICABLE): (3) _____

4

KNOW ALL MEN BY THESE PRESENTS: That (4) _____, doing

5

Full Name of person, partnership, corporation, sole proprietorship or LLC)

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business as a _____ under the laws of the State _____ residing or having a principal place of business at

7 _____ hereby appoints and appoints **JSK GLOBAL CHB**, its officers, employees, and/or authorized agents, to act for and on its behalf as a true and lawful agent and attorney of the grantor for and in the name, place and stead of said grantor, from this date, in the United States (the "territory") either in writing, electronically, or by other authorized means, to:

Make, endorse, sign, declare, or swear to any customs entry, withdrawal, declaration, certificate, bill of lading, carnet or any other documents required by law or regulation in connection with the importation, exportation, transportation, of any merchandise in or through the customs territory, shipped or consigned by or to said grantor;

Perform any act or condition which may be required by law or regulation in connection with such merchandise deliverable to said grantor; to receive any merchandise;

Make endorsements on bills of lading conferring authority to transfer title; make entry or collect drawback; and to make, sign, declare, or swear to any statement or certificate required by law or regulation for drawback purposes, regardless of whether such document is intended for filing with Customs

Sign, seal, and deliver for and as the act of said grantor any bond required by law or regulation in connection with the entry or withdrawal of imported merchandise or merchandise exported with or without benefit of drawback, or in connection with the entry, clearance, lading, unloading or navigation of any vessel or other means of conveyance owned or operated by said grantor, and any and all bonds which may be voluntarily given and accepted under applicable laws and regulations, consignee's and owner's declarations provided for in section 485, Tariff Act of 1930, as amended, or affidavits or statements in connection with the entry of merchandise;

Sign and swear to any document and to perform any act that may be necessary or required by law or regulation in connection with entering, clearing, lading, unloading, or operation of any vessel or other means of conveyance owned or operated by said grantor;

Authorize other Customs Brokers duly licensed within the territory to act as grantor's agent; to receive, endorse and collect checks issued for Customs duty refunds in grantor's name drawn on the Treasurer of the United States; if the grantor is a nonresident of the United States, to accept service of process on behalf of the grantor;

And generally, to transact Customs business, including filing of claims or protests under section 514 of the Tariff Act of 1930, or pursuant to other laws of the territories, in which said grantor is or may be concerned or interested and which may properly be transacted or performed by an agent and attorney;

Giving to said agent and attorney full power and authority to do anything whatever requisite and necessary to be done in the premises as fully as said grantor could do if present and acting, hereby ratifying and confirming all that the said agent and attorney shall lawfully do by virtue of these presents;

This power of attorney to remain in full force and effect until revocation in writing is duly given to and received by grantee (if the donor of the power of attorney is a partnership or limited liability company, the said power shall in no case have any force or effect in the United States after the expiration of 2 years from the dates of its execution;

Grantor acknowledges receipt of **JSK GLOBAL CHB**, Terms and Conditions of Service governing all transactions between the Parties. If the Grantor is a Limited Liability Company, the signatory certifies that he/she has full authority to execute this power on behalf of the Grantor.

8

IN WITNESS WHEREOF, the said _____ (Full name of company) caused these presents to be sealed and signed:

9

(Signature) _____ (Capacity) _____ Date _____

10

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Note: Per CODE OF FEDERAL REGULATIONS (CFR) Title 19 CFR 111.29(b); "If you are the importer of record, payment to the broker will not relieve you of liability for U.S. CBP charges (duties, taxes or other debts owed Customs) in the event the charges are not paid by the broker. Therefore, if you pay by check, Customs charges may be paid with a separate check payable to "U.S. Customs & Border Protection" which shall be delivered to U.S. CBP by the broker. Importers who wish to utilize this procedure must contact our office in advance to arrange timely receipt of duty checks. If you are a Non-Resident principal of the United States, to accept service of process on behalf of the principal, and hereby, ratify and confirm all that said agent and attorney shall lawfully do or cause to be done by virtue of these presents until notice or revocation in writing is duly given. In addition, Grantor waives the confidentiality requirements of Sections 111.24 of the Customs Regulations and the requirements in Section 111.36 of the Customs Regulations that the Customs Broker transmit a copy of its bill of service directly to the importer, and authorizes the Customs Broker to transmit its bill for services and copies of the Customs entry documents and related documents (CBP-7501 or other document used to make entry, commercial invoice, certificate of origin, etc.) through Grantor's forwarder or its supplier's forwarder.